**ADDENDUM 1**

DATE: March 15, 2019

PROJECT: SON Sim Lab A/V

RFP NO: 744-R1906

OWNER: The University of Texas Health Science Center at Houston

TO: Prospective Proposers

This Addendum forms part of and modifies Proposal Documents dated, March 11, 2019, with amendments and additions noted below.

The following questions are incorporated into Section 5.5, Additional Questions Specific to this RFP:

**TECHNICAL QUESTIONS (20%)**

* + 1. Do you have detailed system architecture and requirements documentation for your proposed solution? If so, please provide.
    2. Please describe your proposed solution support model. Is it 24X7X365? Do you require remote access with administrator level privileges to support the system?
    3. Is your system an appliance design that is preconfigured or does it allow for our organization to build the servers and install the applications within our security and compliance standards? Please explain.
    4. Does you solution include server and desktop hardware, or are you assuming UT Health will provide that equipment? Please explain
    5. Does your system design support redundancy for High Availability (disks, network, power supply, whole system, etc.) and off site redundancy for Disaster Recovery? Please explain.
    6. Does your system run solely on Microsoft technologies, Linux, or a mixed environment? What are the technologies required such as .NET version, Java, etc. Please explain.
    7. What is your approach for securing/protecting FERPA, HIPAA, and other protected data? Please explain.
    8. Are there any special requirements and/or software that UTHealth personnel would be required to know in order to support the system?
    9. Please describe how storage requirements are calculated and provide estimates for our environment.
    10. Is your proposed solution a web based application?   If so, does it require a web balancer?  Please describe.
    11. What ports does the proposed solution use for network communication?

**DEMONSTRATIONS (15%)**

A web-based demonstration is required of the proposed system during the bid review period.  These will be scheduled for the week of April 15 – 19th.  Proposers will be given 40 minutes to walk through their proposed system, making sure to explain how their system will create simulated nursing experiences.  After the 40 minute presentation, there will be a 20 minute Q&A session.  Representatives participating in the demonstration should be able to answer both operational/functional questions from the simulation director and technical questions from the University IT department. The presentation should be project specific and should include information as to how the proposer will integrate a turnkey AV solution for the simulation center, which includes, but is not limited to:  AV components of exam rooms, control room, debrief rooms, patient flex rooms, director’s office, skills and tasks labs.  Details should be provided on how mannequin vital sign monitoring is achieved, how videos are stored, the quality of stored videos, and how the proposers system will meet the needs of the University.  This should include a brief overview that clearly shows the bidder is capable of providing a turnkey AV solution for the simulation center.

1. Provide an overview of the system design.
2. Provide an example of video/audio capture and playback.
3. Discuss how your system can provide audio and video viewing from off-site locations.
4. If possible, provide a live example of how you monitor the health of the system after installation.
5. Provide examples of what makes your system different from your competitors. (i.e. Equipment, Software, service, functionality, etc.)
6. Demonstrate the ease of use for non-regular users (non-simulation staff)
7. Demonstrate how participants, specifically students and facilitators will interact with the software/LMS
8. Provide examples of what would be involved with possible growth in the future should we need to expand the system. (i.e. installing new infrastructure and related costs.)
9. Demonstrate how external media is integrated into the simulation experience, such as video or audio information or que’s
10. What are the most common issues that are reported by your users? Please demonstrate how to overcome or work around those issues.
11. Demonstrate how your system can (if possible) interact with a school’s LMS system. Can it integrate with a grading LMS? (The SON uses Canvas, but other LMS’s are BlackBoard, Moodle.)

**END OF ADDENDUM 1**